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|  | **Minutes**  **Exeter District Ambulance**  **Governing Board**  REGULAR MEETING  Meeting Room  302 E. Palm, Exeter California 93221  September 25, 2024  09:00 AM | President Marilyn Rankin  Vice President Myra Crookshanks  Secretary Rachel Orosco  Board Member Vacant  Board Member Vacant |  |

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| **The Exeter District Ambulance Board of Directors welcomes you to its meeting and encourages you to participate. The agenda contains a brief general description of each item that will be considered by the Board** |

**THE REGULAR MEETING OF THE EXETER DISTRICT AMBULANCE BOARD OF DIRECTORS FOR SEPTEMBER 25, 2024 WILL BE CONDUCTED IN THE DISTRICT OFFICE AND VIA TELECONFERENCE.**

**TELECONFERENCE INFORMATION**

**Topic: Exeter District Ambulance Board of Directors Regular Meeting**

**Time: Sep 25, 2024 09:00 AM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**https://us06web.zoom.us/j/83632057053?pwd=Eib5vyFhNxgToaKF2AnH947wMa2Gzj.1**

**Meeting ID: 836 3205 7053**

**Passcode: 693822**

1. **OPENING**
2. **Call to Order**

* ***The meeting was called to order at 09:02***

1. **Roll Call**

* ***M. Rankin, M. Crookshanks, R. Orosco present in person***

1. **Pledge of Allegiance** 
   * + ***The pledge of allegiance was observed by all in attendance***
2. **CLOSED SESSION**
   1. **PUBLIC COMMENT REGARDING CLOSED SESSION**

* ***No public comment was made regarding closed session.***

*This portion of the meeting is reserved for persons desiring to address the Board on an item to be considered in Closed Session. Speakers should limit their comments to three (3) minutes*.

* 1. **There are no closed session topics for this meeting**

*RECONVENE TO OPEN SESSION; REPORT FROM CLOSED, IF ANY*

1. **PUBLIC COMMENT**

The portion of the meeting is reserved for the members of the public to address the Board on items that are not on the agenda and are within the subject matter jurisdiction of the Board. Each person will be granted three (3) minutes to address the Board and overall public comments will be limited to (30) minutes total. The Board is prohibited by law from taking any action on matters discussed that are not on the agenda. When addressing the Board, speakers are requested to come forward, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board President.

* ***No public comment was made regarding any topic or procedure.***

1. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. For any discussion of an item, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

* + Approval of Special Board of Director Meeting minutes from 07/24/2024
  + Approval of Regular Board of Directors Meeting minutes from 07/24/2024
    - * Motion made by M. Crookshanks to approve consent calendar, 2nd by R. Orosco, motion passed 3-0-0

1. **PUBLIC HEARINGS**
   * None

*Member of the public wishing to address the Board on these items should raise their hand when the agenda item is called, and the President will recognize you at that time. You will have three minutes to comment.*

1. **NEW OR CONTINUING BUSINESS**
2. Report from District Manager on state of the District to include personnel, finance, billing, operations, equipment, and response time compliance.
   * + ***The District Manager reported that the District was compliant with all time standards in all applicable zones. The District Manager is continuously working with Wittman Enterprises to ensure that the District is recovering funds efficiently and effectively. No Significant changes in personnel, equipment, or operations. The District financial position continues to be stable.***
3. Discussion and vote by Board of Directors to sign engagement letter from M. Green and Co. for independent audit of fiscal year 23’-24’ in compliance with California Government Code 26909
   * + ***A Motion was made by R. Orosco after board discussion to approve and sign the engagement letter with M. Green and Co. for fiscal year 23’-24’ independent audit, 2nd by M. Crookshanks, Motion passed 3-0-0***
4. Discussion and vote by Board of Directors to adopt a resolution to offer current and future Board of Directors participation in the District group health insurance plan pursuant to California Government code section 53201 and 53205.1.
   * + ***This Item was not discussed and no action was taken by the board pending review of applicable laws and ordinances.***
5. Discussion and vote by Board of Directors to purchase a 2023 leader Type-2 CE Ambulance on a Ford MR Transit Van Chassis with Equipment from Leader Ambulance for a cost of $115,362.05 through a short-term lease to own contract with Tax Exempt Leasing Corporation requiring a $25,000.00 down payment followed by three payments of $5850.00 due the first of the month for the months of October, November, and December 2024 with a final payment of $75,000.00 to pay off the lease in full due 01/01/2024 for a total cost of $117,550.00 including a 7.96% interest rate for a total interest cost of $2,187.95.
   * + ***A motion was made by R. Orosco after board discussion to approve the purchase of the 2023 leader Type-2 CE Ambulance under the conditions listed above, 2nd by M. Crookshanks, Motion passed 3-0-0.***
6. **ORGANIZATIONAL BUSINESS**

Consideration of any item a member of the Board wishes to have on the agenda for the next meeting.

1. **ADJOURNMENT**

The next Regular Board of Directors meeting: 11/27/2024 at 09:00 AM

* Meeting was adjourned at 10:44 hrs. (10:44am)

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| **Copies of regular meeting agenda are available for review 72 hours prior to the meeting at the District Office in accordance with California** Government Code section 54954.2**. Office hours are Monday, Tuesday, Thursday, Friday 9 AM to 2:00 PM, excluding holidays. Agenda can also be found online at:** [**https://www.edaems.com**](https://www.edaems.com)**. Copies of materials discussed during the Meeting will be available to the general public during the meeting in accordance with California** Government Code 54957.5, subd. (c)  **In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District Office at (559) 594-5250 during business hours as listed above, if no one is available please leave a message with your name and phone number. Notification of 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.** |