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|  | **Minutes**  **Exeter District Ambulance**  **Governing Board**  REGULAR MEETING  Meeting Room  302 E. Palm, Exeter California 93221  April 26, 2023  9:30 AM | President Vacant  Vice President Vacant  Secretary Marilyn Rankin  Board Member Rachel Orosco  Board Member Myra Crookshanks |  |

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| **The Exeter District Ambulance Board of Directors welcomes you to its meeting and encourages you to participate. The agenda contains a brief general description of each item that will be considered by the Board** |

**THE REGULAR BOARD OF DIRETORS MEETING OF APRIL 26, 2023 WILL BE CONDUCTED IN THE DISTRICT OFFICE AND VIA TELECONFERENCE.**

**TELECONFERENCE INFORMATION**

This meeting will be held in person and via teleconference. Members of the public may participate via Zoom, including listening to the meeting and providing public comment, by following the instructions below.

Topic: April 26, 2023 EDA Board Meeting

Time: Apr 26, 2023 09:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

https://us06web.zoom.us/j/87538921786?pwd=MVBuZkg3TWFJS2wxUlZVWnkzbUNEdz09

Meeting ID: 875 3892 1786

Passcode: 761802

One tap mobile

+16694449171,,87538921786#,,,,\*761802# US

+16699006833,,87538921786#,,,,\*761802# US (San Jose)

1. **OPENING**
2. **Call to Order**

* **Called to order at 0930**

1. **Roll Call**

* **M. Rankin, M. Crookshanks, and R. Orosco present in person**

1. **Pledge of Allegiance**
2. **NOMINATION AND SELECTION OF BOARD OF DIRECTORS OFFICER POSITIONS**

* **Nominations and selections of board positions were completed by the board with the following results** 
  + **M. Rankin – President**
  + **M. Crookshanks – Vice President**
  + **R. Orosco – Secretary**

1. **CLOSED SESSION**
2. **PUBLIC COMMENT REGARDING CLOSED SESSION**

This portion of the meeting is reserved for persons desiring to address the Board on an item to be considered in Closed Session. Speakers should limit their comments to three (3) minutes**.**

* **No public comment regarding closed session**

**CLOSED SESSION**

1. **Conference with Labor Negotiator pursuant to Government Code Section 54957.6 Agency Designated Representative: District Manager Stuart Nickels Employee Organization: TEAMSTERS LOCAL #517.**
2. **Anticipated litigation (Significant exposure to litigation) pursuant to Government Code Section 54956.9 (d)(2). Agency representative: District Manager Stuart Nickels and District counsel Thomas Degn.**

RECONVENE TO OPEN SESSION; REPORT FROM CLOSED, IF ANY

* **No report from closed session**

1. **PUBLIC COMMENT**

The portion of the meeting is reserved for the members of the public to address the Board on items that are not on the agenda and are within the subject matter jurisdiction of the Board. Each person will be granted three (3) minutes to address the Board and overall public comments will be limited to (30) minutes total. The Board is prohibited by law from taking any action on matters discussed that are not on the agenda. When addressing the Board, speakers are requested to come forward, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board President.

1. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. For any discussion of an item, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

* + Approval of meeting minutes for March 07, 2023
  + Approval of meeting minutes from April 10, 2023
    - * **Motion made by M. Crookshanks to approve consent calendar, 2nd by R. Orosco, passed 3-0-0**

1. **PUBLIC HEARINGS**
   * None

Member of the public wishing to address the Board on these items should raise their hand when the Agenda item is called, and the President will recognize you at that time. You will have three minutes to comment.

1. **NEW OR CONTINUING BUSINESS**
2. Report from M. Green and Co. on Fiscal Year 21-22 audit.
   * + - **M. Green and Co. representative Elaine Hopper reported to the board on the fiscal year 21-22 audit with copies of the audit for public viewing.**
3. Discussion and approval of payment to M. Green and Co for fiscal year 21-22 audit in the amount of $20,075.00
   * + - **Discussion between board members to approve payment for M. Green and Co. for audit report, motion made by M. Crookshanks, 2nd by R. Orosco, passed 3-0-0.**
4. Report from District Manager on state of the District to include personnel, finance, operations, equipment, and response time compliance.
   * + - **District Manager reported that the District exceeded compliance standards for the month of February and March 2023, aging fleet continues to be a problem with no other significant updates.**
5. Report from District Manager on revenue receipts from Wittman Enterprises
   * + - **District manager reported that revenue generation from Witman Enterprises continues to improve with less write offs and accounts receivable balances.**
6. Discussion and approval of purchase of two new ambulances from Leader Ambulance at a cost of $115,564.11 per ambulance with all applicable fees and taxes for a total of $238,121.32 through a loan secured through tax exempt leasing corporation. With a $60,000 down payment by the District from funds generated from the insurance settlement from the totaling of a District Ambulance on 03/10/2023, the District will be financing a total of $171,121.22 that will be paid off with 72 payments of $2,954.68 beginning June 1, 2023.
   * + - **Board discussed the purchase of the new ambulances with the above-mentioned loan, motion made by M. Crookshanks to purchase the new ambulances listed above with the above mentioned terms, 2nd by R. Orosco, Passed 3-0-0.**
7. Discussion and Approval of resolutions to adopt the Tulare County Auditor and Controllers office for District bookkeeping and accounting services.
   * + - **The District board discussed this resolution with no action taken**.
8. Discussion and approval of resolution to adopt Roberts Rules of order as the District official parliamentary procedure
   * + - **Board members discussed adopting Roberts rules of order as District official parliamentary procedure, motion made by M. Crookshanks, 2nd by R. Orosco, passed 3-0-0.**
9. **ORGANIZATIONAL BUSINESS**

Consideration of any item a member of the Board wishes to have on the agenda for the next meeting.

1. **ADJOURNMENT**

The next Regular Board Meeting: Wednesday June 28, 2023 at 0930

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| **Agenda packets are available for review 72 hours prior to the meeting at the District Office.**  **Office hours are Monday, Tuesday, Thursday, Friday 9 AM to 2:00 PM, excluding holidays. Agenda can also be found online at: https://www.edaems.com**  **In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District Office at (559) 594-5250 during business hours as listed above, if no one is available please leave a message with your name and phone number. Notification of 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.** |