|  |  |  |  |
| --- | --- | --- | --- |
|  | **Minutes**  **Exeter District Ambulance**  **Governing Board**  REGULAR MEETING  Meeting Room  302 E. Palm, Exeter California 93221  July 25, 2022  5:30pm | President Adam Pfenning  Vice President Vacant  Secretary Dianna Mendez  Board Member John McGill  Board Member Marilyn Rankin |  |

|  |
| --- |
| **The Exeter District Ambulance Board of Directors welcomes you to its meeting and encourages you to participate. The agenda contains a brief general description of each item that will be considered by the Board** |

**THE REGULAR BOARD OF DIRETORS MEETING OF July 25, 2022 WILL BE CONDUCTED IN THE DISTRICT OFFICE AND VIA TELECONFERENCE.**

**TELECONFERENCE INFORMATION**

This meeting will be held in person and via teleconference. Members of the Board may be attending from remote locations. As authorized by AB 361, dated September 16, 2021, a local agency may use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing or the body cannot meet safely in person and the legislative body has made such findings. Members of the public may participate via Zoom, including listening to the meeting and providing public comment, by following the instructions below.

**Exeter District Ambulance thanks you in advance for taking all precautions to prevent the spreading the COVID-19 virus.**

**Join Zoom Meeting**

**Topic: July 25, 2022 EDA Board Meeting**

**Time: Jul 25, 2022 05:30 PM Pacific Time (US and Canada)**

**https://zoom.us/j/93959111702?pwd=a0NsRWlFWGtDa1dybzBDQTJ3T0xldz09**

**Meeting ID: 939 5911 1702**

**Passcode: 637309**

**Meeting ID: 939 5911 1702**

**Passcode: 637309**

**Find your local number: https://zoom.us/u/aeqHWsxrnl**

1. **OPENING**
2. **Call to Order**
   1. **Called to order at 17:30**
3. **Roll Call**
   1. **J. McGill and M. Rankin present in person. A. Pfenning present via zoom. D. Mendez absent.**
4. **Pledge of Allegiance**
5. **AGENDA APPROVAL**
6. **AB 361 RESOLUTION**
   1. Discuss and Approve a Resolution Allowing Remote Attendance at Meetings
      1. **Motion made by J. McGill, Seconded by A. Pfenning, Passed 3-0-1**
7. **PUBLIC COMMENT**

The portion of the meeting is reserved for the members of the public to address the Board on items that are not on the agenda and are within the subject matter jurisdiction of the Board. Each person will be granted three (3) minutes to address the Board and overall public comments will be limited to (30) minutes total. The Board is prohibited by law from taking any action on matters discussed that are not on the agenda. When addressing the Board, speakers are requested to come forward, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board President.

* + 1. **No public comments**

1. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. For any discussion of an item; it will be enacted at the request of any member of the Board and made a part of the regular agenda.

* + Approval of meeting minutes for June 27,2022
    - **Motion made by A. Pfenning, Seconded by J. Mcgill, passed 3-0-1**

1. **PUBLIC HEARINGS**
   * None

Member of the public wishing to address the Board on these items should raise their hand when the Agenda item is called, and the President will recognize you at that time. You will have three minutes to comment.

1. **NEW OR CONTINUING BUSINESS**
2. Report from District Accountant - Informational Only
3. Report from Elaine Hopper, Partner M. Green and company LLP on independent audit for 2020/2021 fiscal year.
4. Report from District Manager on general state of the district including but not limited to:

* **Compliance and operations – Stuart reported compliance of 98.14% for the month of June. Minimum county compliance is 95.0%. Stuart reported that the District passed compliance for the month of June. Stuart further reported that the District continues to improve in policies and procedures ensuring the county compliance is met.**

1. Discussion and approval of purchase of a 2001 Ford F-150 command vehicle from Farmersville City Fire Department for use as a command vehicle by the District Manager during daily operations for $4800.
   1. **Motion made by A. Pfenning to approve purchase of truck for $4,800 as well as $1,200 additional monies for equipment and decals for a total of $6,000, Seconded by M. Rankin, passed 3-0-1**
2. Approval of side letter with District Manager expending District Manger job responsibilities to include staffing an ambulance during emergent low staffing situations.
   1. **Motion made by M. Rankin to approve side letter with additional signature by Union Business agent added to letter, Seconded by J. McGill, Passed 3-0-1.**
3. Discussion of the purchase of an ice machine and coolers. The ice machine would be used to fill coolers placed in ambulances filled with water bottles for crew hydration on extended scenes such as multiple casualty incidents and standbys in accordance with the District’s new heat illness prevention plan.
   1. **Motion made by J. McGill to approve ice machine purchase with a max budget of $1,500. Seconded by A. Pfenning, passed 3-0-1**
4. **ORGANIZATIONAL BUSINESS**

Consideration of any item a member of the Board wishes to have on the agenda for the next meeting.

1. **CLOSED SESSION**

**PUBLIC COMMENT REGARDING CLOSED SESSION**

This portion of the meeting is reserved for persons desiring to address the Board on an item to be considered in Closed Session. Speakers should limit their comments to three (3) minutes.

## **No public comment regarding closed session**

**CLOSED SESSION**

1. **Conference with Labor Negotiator pursuant to Government Code Section 54957.6**

**Agency Designated Representatives:**

**Board President Adam Pfenning and District Manager Stuart Nickels**

**Employee Organization: TEAMSTERS LOCAL #517**

1. **Review of District professional services and cost analysis of each service.**

RECONVENE TO OPEN SESSION; REPORT FROM CLOSED, IF ANY

**No report from Closed Session**

1. **ADJOURNMENT – Adjourned at 19:43**

The next Regular Board Meeting: August 22, 2022

|  |
| --- |
| **Agenda packets are available for review 72 hours prior to the meeting at the District Office.**  **Office hours are Monday, Tuesday, Thursday, Friday 9 AM to 2:00 PM, excluding holidays. Agenda can also be found online at: https://www.edaems.com**  **In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District Office at (559) 594-5250 during business hours as listed above, if no one is available please leave a message with your name and phone number. Notification of 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.** |