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|  | **AGENDA**  **Exeter District Ambulance**  **Governing Board**  SPECIAL MEETING  Meeting Room  302 E. Palm, Exeter California 93221  December 12, 2023  11:00 AM | President Marilyn Rankin  Vice President Myra Crookshanks  Secretary Rachel Orosco  Board Member Vacant  Board Member Vacant |  |

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| **The Exeter District Ambulance Board of Directors welcomes you to its meeting and encourages you to participate. The agenda contains a brief general description of each item that will be considered by the Board** |

**THE SPECIAL BOARD OF DIRETORS MEETING OF DECEMBER 12, 2023 WILL BE CONDUCTED IN THE DISTRICT OFFICE AND VIA TELECONFERENCE.**

**TELECONFERENCE INFORMATION**

*This meeting will be held in person and via teleconference. Members of the public may participate via Zoom, including listening to the meeting and providing public comment, by following the instructions below.*

Topic: Exeter District Ambulance Board of Directors Special Meeting

Time: Dec 12, 2023 11:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

https://us06web.zoom.us/j/85310551542?pwd=rFRK7sGqwtqmNlAZr9mHIbnrp2YWES.1

Meeting ID: 853 1055 1542

Passcode: 746767

1. **OPENING**

* **Prior to the meeting beginning, several mistakes were identified by the board of directors regarding the agenda including item 9.c. This agenda item was changed to “Discussion and approval from board of directors on final cost of Holiday activities and Retention bonuses for District employees”. Additionally Closed session item #1 was identified as an error and changed to “Personnel matters to include District Manager performance review pursuant to government code § 54957(b). District representative Mrs. Marilyn Rankin”.**

1. **Call to Order**

* **Meeting called to order at 11:02**

1. **Roll Call**

* **Marilyn Rankin, Myra Crookshanks, and Rachael Orosco present in person.**

1. **Pledge of Allegiance**
2. **CLOSED SESSION**
   1. **PUBLIC COMMENT REGARDING CLOSED SESSION**

* **No public comment regarding closed session**

*This portion of the meeting is reserved for persons desiring to address the Board on an item to be considered in Closed Session. Speakers should limit their comments to three (3) minutes*.

**CLOSED SESSION**

1. **Conference with Labor Negotiator pursuant to Government Code Section 54957.6 Agency Designated Representatives: Board President Adam Pfenning and**

**District Manager Stuart Nickels Employee Organization: TEAMSTERS LOCAL #517.**

*RECONVENE TO OPEN SESSION; REPORT FROM CLOSED, IF ANY*

* **No report from Closed session**

1. **PUBLIC COMMENT**

The portion of the meeting is reserved for the members of the public to address the Board on items that are not on the agenda and are within the subject matter jurisdiction of the Board. Each person will be granted three (3) minutes to address the Board and overall public comments will be limited to (30) minutes total. The Board is prohibited by law from taking any action on matters discussed that are not on the agenda. When addressing the Board, speakers are requested to come forward, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board President.

1. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. For any discussion of an item, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

* + Approval of regular Board of Director meeting minutes from October 25, 2023
    - * **Motion made by R. Orosco to approve consent calendar, 2nd by M. Crookshanks, passed 3-0-0**

1. **PUBLIC HEARINGS**
   * None

*Member of the public wishing to address the Board on these items should raise their hand when the agenda item is called, and the President will recognize you at that time. You will have three minutes to comment.*

1. **NEW OR CONTINUING BUSINESS**
2. Report from District Manager on state of the District to include personnel, finance, operations, equipment, and response time compliance.
   * + - **District Manager reported that the District was complaint for the months of November 2023 in all categories of compliance. The District Manager further reported that operations are continuing to improve as is the District finances with no unexpected expenses.**
3. Discussion and vote to purchase one new ambulance from Leader Ambulance at a cost of $117,210.80 including all applicable fees and charges in full upon delivery late December 2023 or early January 2024 depending on manufacturer delivery date.
   * + - **Motion made by R. Orosco to purchase the above mentioned new ambulance for the above mentioned price, 2nd by M. Crookshanks, passed 3-0-0**
4. Discussion and approval from board of directors on final cost of Christmas activities and gifts for District employees.
   * + - The District manager reported on the final cost of the planned holiday activities and retention bonuses for District employees not including the District Manager.
5. Discussion and vote from board of directors to postpone the next regular meeting to a different date to be decided at this special meeting.
   * + - Motion made by M. Crookshanks to move meeting to January 24, 2023 at 1100, seconded by R. Orosco, passed 3-0-0.
6. **ORGANIZATIONAL BUSINESS**

Consideration of any item a member of the Board wishes to have on the agenda for the next meeting.

1. **ADJOURNMENT**

The next Regular Board Meeting: To Be Determined

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| **Copies of the agenda are available for review 72 hours prior to the meeting at the District Office in accordance with California** Government Code section 54954.2**. Office hours are Monday, Tuesday, Thursday, Friday 9 AM to 2:00 PM, excluding holidays. Agenda can also be found online at:** [**https://www.edaems.com**](https://www.edaems.com)**. Copies of materials discussed during the Meeting will be available to the general public during the meeting in accordance with California** Government Code 54957.5, subd. (c)  **In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District Office at (559) 594-5250 during business hours as listed above, if no one is available please leave a message with your name and phone number. Notification of 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.** |