



AGENDA
Exeter District Ambulance
Governing Board
REGULAR MEETING

302 E. Palm St., Exeter, CA 93221
Monday, September 27, 2021, 5:30 pm

President Adam Pfenning
Vice President VACANT
Secretary Diana Mendez
Board Member Bobby Martinez
Board Member Marilyn Rankin

The Exeter District Ambulance Board of Director welcomes you to its meeting and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board.

NOTE: THE REGULAR BOARD OF DIRECTORS MEETING OF AUGUST 23, 2021, WILL BE CONDUCTED BY TELECONFERENCE PER PROVISIONS OF EXECUTIVE ORDERS N-25-20 AND N-29-20 ISSUED BY THE GOVERNOR’S OFFICE

To ensure that the District meets Executive Orders N-25-20 and N-29-20 and the Brown Act and to minimize the spread of the COVID-19 virus, Members of the Board of Directors and staff intend to participate in the meeting by telephone.

- Members of the public may participate in the meeting remotely by calling +1 (408) 650-3123 and entering Passcode 170-135-821 at the prompt. Comments may also be submitted by email prior to the meeting at manager@edaems.com.
- Every effort will be made to read email comments into the record, but repetitive comments may not be read due to time constraints.

Exeter District Ambulance thanks you in advance for taking all precautions to prevent the spreading the COVID-19 virus.

OPENING

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

AGENDA APPROVAL

PUBLIC FORUM/REQUEST TO ADDRESS TO BOARD (NON-AGENDA ITEMS)

This portion of the meeting is reserved for the members of the public to address the Board on items that are not on the Agenda and are within the subject matter jurisdiction of the board. Each person will be granted three (3) minutes to address the Board and overall public comments will be limited to thirty (30) minutes total. The Board is prohibited by law from taking any action on matters discussed that are not on the Agenda. When addressing the Board, speakers are requested to come forward, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board President.

CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. For any discussion of an item; it will be enacted at the request of any member of the Board and made a part of the regular agenda.

- A. Approval of Meeting Minutes August 21, 2021 Regular Meeting
- B. Approval of Collections/Write Offs

PUBLIC HEARINGS

- None

Members of the public wishing to address the Board on these items should raise their hand when the Agenda item is called, and the President will recognize you at that time. You will have three minutes to comment.

UNFINISHED BUSINESS

- A. TCCAD Report**
- B. Woodlake update**
- C. Update on Tulare County Posting Plan/COVID-19 response**
 - 1. Progress report (information only)
- D. GEMT Overpayment Recovery**
 - 1. Update on repayment schedule
- E. Financial Audit for Year Ending June 30, 2021**
 - 1. Approval of Auditor

NEW BUSINESS

- A. Reports from District Accountant (informational only)**
 - 1. Monthly Income Statement: August 2021
 - 2. Profit and Loss Summary: August 2021
- B. Vehicle status report (informational only)**
 - 1. Presentation of purchase options for vehicles (if available)

BOARD MEMBER REPORTS AND REQUESTS FOR AGENDA ITEMS**REPORTS FROM THE DISTRICT MANAGER (INFORMATIONAL ONLY)**

- A. District Operations**
- B. Compliance Update**
- C. Three Rivers Update**

PUBLIC COMMENT REGARDING CLOSED SESSION

This portion of the meeting is reserved for persons desiring to address the Board on an item to be considered in Closed Session. Speakers should limit their comments to three (3) minutes.

CLOSED SESSION

- A. Conference with Labor Negotiator pursuant to Government Code Section 54957.6**
Agency Designated Representatives: District Manager
Employee Organization: TEAMSTERS LOCAL #517
- B. Public Employee Performance Evaluation (Government Code Section 54957)**
Title: District Manager

RECONVENE TO OPEN SESSION; REPORT FROM CLOSED SESSION, IF ANY

ADJOURNMENT**Next Regular Meeting: October 25, 2021**

Agenda packets are available for review 72 hours prior to the meeting at the District Office. Office hours are Monday to Friday 8 AM to 5 PM, excluding holidays.

Any documents/writings provided to a majority of the Board less than 72 hours before the Regular Meeting regarding an item on this agenda will be made available for public inspection during normal business hours at the District Office located at 302 E. Palm Street, Exeter, CA 9322.

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District Office at (559) 594-5250 during normal business hours as listed above. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



MINUTES

Exeter District Ambulance Governing Board REGULAR MEETING

District Office Meeting Room
302 E. Palm St., Exeter, CA 93221
Monday, August 23, 2021, 5:30pm

President	Adam Pfenning
Vice President	VACANT
Secretary	Diana Mendez
Board Member	Bobby Martinez
Board Member	Marilyn Rankin

Present Adam Pfenning (AP) - phone, Diana Mendez (DM), Marilyn Rankin (MR) – phone
Absent Bobby Martinez (BM)
Also Present District Manager Peter Sodhy (PS)

OPENING

- Call to Order – Ms. Mendez at 5:30pm
- Roll Call – Ms. Mendez

AGENDA APPROVAL

MR, AP 2nd. 3-0-1.

PUBLIC FORUM/REQUEST TO ADDRESS TO BOARD (NON-AGENDA ITEMS)

- None

CONSENT CALENDAR

Motion MR, Second AP. 3-0-1

- A. Approval of Meeting Minutes July 12, 2021**
- B. Approval of Meeting Minutes August 3, 2021 Special Meeting**
- C. Approval of Collections/Write-Offs**
Not available.

PUBLIC HEARINGS

- None

UNFINISHED BUSINESS

A. TCCAD Report

A simplified report from PS was presented showing county-wide data summarized by zone

B. Woodlake update

An investigation of any mitigating factors regarding chute time recording from the Woodlake station will need to be done along with Dave Byl of AAV.

C. Update on Transition to Wittman Enterprises billing (informational only)

a. "Old" accounts prior to 01/01/2020

The last accounts have been cleaned up and will be handled by Kathy in the office.

This item can be removed from the agenda.

D. Update on Tulare County Posting Plan/COVID-19 response (informational only)

The SSM group paused work on unifying the different posting plans in order to handle a CCEMSA request to develop an equivalent of Policy 406 as used by Fresno covering emergency low-level situations. This was developed, submitted, and approved by CCEMSA. It is planned to be approved for use in Tulare county by middle of September.



MINUTES

Exeter District Ambulance Governing Board

President	Adam Pfenning
Vice President	VACANT
Secretary	Diana Mendez
Board Member	Bobby Martinez
Board Member	Marilyn Rankin

NEW BUSINESS

- A. Reports from District Accountant**
 - a. Monthly Income State: June & July 2021**
 - b. Profit and Loss Summary: June & July 2021**
Ms. Hood reported that cash appears to still look good and will be so through end of October, barring any unforeseen circumstances. The comparison to prior year shows wages and wage related expense remaining about the same or slightly less than last year.

- B. Vehicle status report (informational only)**
 - a. Presentation of purchase options for vehicles (if available)**
None

- C. Update to District Check Signers**
 - a. Approval of letter to add Marilyn Rankin and confirm removal of Tony Miller from the approved signer list**
Motion by AP, seconded by DM. 3-0-1

- D. GEMT Overpayment Recovery**
 - a. Approval of repayment schedule**
Motion by AP, seconded by MR. 3-0-1.

- E. Financial Audit for Year Ending June 30, 2021**
 - a. Approval of Auditor**
There was discussion on the quote by the current auditor to perform this audit. Consensus was to try to obtain 3 bids by September 24 and move decision to next meeting.

BOARD MEMBER REPORTS AND REQUESTS FOR AGENDA ITEMS

None

REPORTS FROM THE DISTRICT MANAGER (INFORMATIONAL ONLY)

No new information to report on Three Rivers.

EDA failed compliance for June 2021 at 94.50% for P1/P2 calls. Compliance for P3 was at 100%.

However, EDA did meet compliance for July 2021 at 95.69% for P1/P2 calls.

We continue to be short a full time Medic and this has resulted in some occasions where we only have 2 ALS units on. This has been somewhat mitigated by sometimes having an EBLS unit on those days, although we have not been successful at consistently having this.

The July transport number are somewhat promising although they are still lower than we would like.

PUBLIC COMMENT REGARDING CLOSED SESSION

- A. No public comments

CLOSED SESSION – 6:45pm

- A. Conference with Labor Negotiator pursuant to Government Code Section 54957.6**

Agency Designated Representatives: District Manager



MINUTES

Exeter District Ambulance Governing Board

President Adam Pfenning
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Employee Organization: TEAMSTERS LOCAL #517

B. Public Employee Performance Evaluation (Government Code Section 54957)

Title: District Manager

RECONVENE TO OPEN SESSION; REPORT FROM CLOSED SESSION, IF ANY – 06:55pm

No Reportable Actions

ADJOURNMENT

Motion to adjourn (MR) seconded (AP) at 6:57pm. 3-0-1.

Next Regular Meeting: Thursday, September 27, 2021, 5:30pm

MINUTES CERTIFICATION

I, Diana Mendez, Board Secretary, Exeter District Ambulance, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the Board meeting held on the first date above at Meeting Room 302 E. Palm Street, Exeter, CA.

Date: September 27, 2021

Diana Mendez
Board Secretary

2021-08	Calls										Response							
	American Ambulance of Visalia	Exeter District Ambulance	Imperial Ambulance	Lifestar Ambulance	Tulare City Fire	Dinuba Ambulance	American Ambulance of Visalia	Exeter District Ambulance	Imperial Ambulance	Lifestar Ambulance	Tulare City Fire	Dinuba Ambulance	American Ambulance of Visalia	Exeter District Ambulance	Imperial Ambulance	Lifestar Ambulance	Tulare City Fire	Dinuba Ambulance
DELANO	3	0	13	15	0	0	2	0	11	6	0	0	0	0	11	6	0	0
DINUBA	29	1	1	0	0	511	27	0	0	0	498	0	0	0	0	0	0	0
EXETER	105	316	9	2	0	2	96	284	6	1	0	0	0	0	0	0	0	0
FEDERAL LANDS	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0
FRESNO	3	0	0	0	0	72	1	0	0	0	53	0	0	0	0	0	0	0
KINGSBURG	4	0	0	0	0	10	4	0	0	0	7	0	0	0	0	0	0	0
LINDSAY	0	57	121	20	0	0	0	53	112	20	0	0	0	0	0	0	0	0
Other	5	0	1	42	2	12	4	0	1	41	9	0	0	0	0	0	0	0
PORTERVILLE	0	18	1002	47	0	0	0	13	941	39	0	0	0	0	0	0	0	0
TULARE	32	5	31	1149	878	0	30	4	26	1079	679	0	0	0	0	0	0	0
VISALIA	2701	63	7	54	1	21	2561	57	6	49	20	0	0	0	0	0	0	0
	2882	460	1186	1329	881	628	2725	411	1104	1235	681	587						

2021-08	Transport										RMCT							
	American Ambulance of Visalia	Exeter District Ambulance	Imperial Ambulance	Lifestar Ambulance	Tulare City Fire	Dinuba Ambulance	American Ambulance of Visalia	Exeter District Ambulance	Imperial Ambulance	Lifestar Ambulance	Tulare City Fire	Dinuba Ambulance	American Ambulance of Visalia	Exeter District Ambulance	Imperial Ambulance	Lifestar Ambulance	Tulare City Fire	Dinuba Ambulance
DELANO	0	0	4	2	0	0	0	0	1	0	0	0	0	0	0	0	0	0
DINUBA	23	0	0	0	0	382	3	0	0	0	89	0	0	0	0	0	0	0
EXETER	63	180	4	1	0	0	7	25	1	0	0	0	0	0	0	0	0	0
FEDERAL LANDS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FRESNO	1	0	0	0	0	43	0	0	0	0	10	0	0	0	0	0	0	0
KINGSBURG	1	0	0	0	0	5	2	0	0	0	2	0	0	0	0	0	0	0
LINDSAY	0	40	70	16	0	0	0	6	5	3	0	0	0	0	0	0	0	0
Other	4	0	1	40	0	7	0	0	0	0	0	0	0	0	0	0	0	0
PORTERVILLE	0	12	740	33	0	0	0	0	73	2	0	0	0	0	0	0	0	0
TULARE	17	4	22	764	2	0	10	0	1	108	3	0	0	0	0	0	0	0
VISALIA	2160	47	3	34	0	11	118	3	2	3	5	0	0	0	0	0	0	0
	2269	283	844	890	2	448	140	34	83	116	3	106						

CALLS												
8/1/2021	Sunday	0	0	0	0	3	0	3	0	4	10	
8/2/2021	Monday	3	5	0	1	0	6	0	4	0	23	
8/3/2021	Tuesday	0	2	1	1	0	4	0	3	3	21	
8/4/2021	Wednesday	4	6	1	0	0	3	0	7	4	27	
8/5/2021	Thursday	4	0	1	0	0	4	0	1	1	14	
8/6/2021	Friday	8	2	2	0	0	3	0	2	1	20	
8/7/2021	Saturday	5	1	2	0	0	2	2	2	2	19	
8/8/2021	Sunday	3	1	0	0	4	1	2	1	3	15	
8/9/2021	Monday	4	0	1	1	0	6	0	1	4	26	
8/10/2021	Tuesday	9	1	2	0	0	1	0	1	1	20	
8/11/2021	Wednesday	2	3	3	0	0	4	0	7	0	22	
8/12/2021	Thursday	3	3	0	1	0	2	0	1	1	15	
8/13/2021	Friday	4	9	2	0	0	7	0	1	0	28	
8/14/2021	Saturday	8	5	2	0	0	2	0	2	2	25	
8/15/2021	Sunday	2	3	0	0	2	0	2	6	1	16	
8/16/2021	Monday	11	8	2	1	0	7	0	1	1	38	
8/17/2021	Tuesday	7	5	1	0	0	6	0	1	0	25	
8/18/2021	Wednesday	5	2	0	0	0	1	0	2	0	12	
8/19/2021	Thursday	5	8	1	0	0	6	0	1	0	27	
8/20/2021	Friday	4	1	1	0	0	10	0	14	2	38	
8/21/2021	Saturday	6	4	3	0	0	1	0	3	1	19	
8/22/2021	Sunday	4	1	1	0	0	2	0	2	2	13	
8/23/2021	Monday	11	3	3	0	0	5	0	2	0	26	
8/24/2021	Tuesday	5	4	0	0	0	5	0	2	2	23	
8/25/2021	Wednesday	6	11	1	0	0	6	0	3	1	32	
8/26/2021	Thursday	4	2	4	1	0	2	0	1	0	17	
8/27/2021	Friday	3	8	0	0	0	7	0	3	1	23	
8/28/2021	Saturday	10	1	0	2	0	3	0	1	1	19	
8/29/2021	Sunday	3	7	1	0	0	1	0	1	0	15	
8/30/2021	Monday	2	6	3	0	0	8	0	2	1	28	
8/31/2021	Tuesday	7	2	0	0	0	5	0	3	1	24	
TOTAL		152	114	38	8	0	128	3	81	39	117	680

TRANSPORTS												
8/1/2021	Sunday	2	1	0	0	2	0	2	0	3	10	
8/2/2021	Monday	3	3	0	1	0	6	0	3	0	18	
8/3/2021	Tuesday	0	1	1	1	0	4	0	2	1	14	
8/4/2021	Wednesday	2	2	0	0	0	1	0	6	4	16	
8/5/2021	Thursday	3	0	0	0	0	4	0	1	1	10	
8/6/2021	Friday	4	1	2	0	0	2	0	2	0	11	
8/7/2021	Saturday	3	1	2	0	0	2	0	1	1	11	
8/8/2021	Sunday	3	1	0	0	2	0	0	1	1	10	
8/9/2021	Monday	1	0	1	0	0	4	0	1	4	18	
8/10/2021	Tuesday	7	1	1	0	0	0	0	1	0	14	
8/11/2021	Wednesday	1	3	2	0	0	1	0	5	0	14	
8/12/2021	Thursday	1	2	0	1	0	2	0	1	0	10	
8/13/2021	Friday	0	5	1	0	0	2	0	0	0	10	
8/14/2021	Saturday	4	4	1	0	0	2	0	2	0	17	
8/15/2021	Sunday	2	3	0	0	0	1	0	2	5	13	
8/16/2021	Monday	3	2	0	0	0	7	0	1	1	19	
8/17/2021	Tuesday	6	2	1	0	0	4	0	0	0	14	
8/18/2021	Wednesday	3	1	0	0	0	0	0	2	0	6	
8/19/2021	Thursday	3	3	1	0	0	5	0	1	0	16	
8/20/2021	Friday	3	1	1	0	0	9	0	4	0	21	
8/21/2021	Saturday	4	0	3	0	0	1	0	2	1	12	
8/22/2021	Sunday	3	0	0	0	0	1	0	0	1	6	
8/23/2021	Monday	2	2	2	0	0	3	0	2	0	11	
8/24/2021	Tuesday	1	1	0	0	0	3	0	1	0	9	
8/25/2021	Wednesday	4	9	1	0	0	1	0	3	0	20	
8/26/2021	Thursday	2	2	3	1	0	1	0	0	0	12	
8/27/2021	Friday	1	5	0	0	0	0	0	2	1	10	
8/28/2021	Saturday	8	0	0	2	0	2	0	0	0	13	
8/29/2021	Sunday	2	5	0	0	0	0	0	0	0	8	
8/30/2021	Monday	1	6	1	0	0	6	0	1	0	18	
8/31/2021	Tuesday	7	1	0	0	0	4	0	2	1	16	
TOTAL		89	68	24	6	0	82	0	51	22	65	407

Balance Sheet

As of August 31, 2021

	Aug 31, 21
ASSETS	
Current Assets	
Checking/Savings	
1004 · Bank of Sierra Checking	138,674.03
1006 · Bank of Sierra Money Market	6,006.54
1005 · LAIF	178,047.43
1030 · Petty Cash	150.00
Total Checking/Savings	322,878.00
Accounts Receivable	
1200 · Account Receivable	976,910.09
1210 · Allowance for Bad Debt	-308,000.00
Total Accounts Receivable	668,910.09
Other Current Assets	
1200-05 · Accrued Interest	789.70
1400 · Prepaid Expenses	24,372.16
Total Other Current Assets	25,161.86
Total Current Assets	1,016,949.95
Fixed Assets	
1500 · Fixed Assets	
1450.0 · Other Asset - Grant Equipment	5,145.45
1500-05 · Land	141,820.00
1500-10 · Buildings and Improvements	505,359.66
1500-20 · Vehicles & Medical Equipment	681,695.01
1500-30 · Office Equipment & Fixtures	74,522.86
Total 1500 · Fixed Assets	1,408,542.98
1600 · Allowance for Depreciation	-1,156,692.82
Total Fixed Assets	251,850.16
Other Assets	
1700.0 · Deferred Outflows of Resources	251,981.00
Total Other Assets	251,981.00
TOTAL ASSETS	1,520,781.11
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	61,823.85
Total Accounts Payable	61,823.85
Other Current Liabilities	
2160 · Accrued Expenses	31,868.95
2100 · Payroll Liabilities	
2100-50 · Union Dues	-1,530.00
2100 · Payroll Liabilities - Other	-4.74
Total 2100 · Payroll Liabilities	-1,534.74
2150 · Accrued Vacation, Sick Pay	39,435.70
Total Other Current Liabilities	69,769.91
Total Current Liabilities	131,593.76
Long Term Liabilities	
2211 · Net Pension Liability	477,281.00
2900.0 · Deferred inflows of Resources	101,781.00

EXETER DISTRICT AMBULANCE

Balance Sheet

As of August 31, 2021

	<u>Aug 31, 21</u>
Total Long Term Liabilities	579,062.00
Total Liabilities	710,655.76
Equity	
33000 · Reserve for Contingencies	52,500.00
32000 · Unrestricted Net Assets	728,530.63
Net Income	29,094.72
Total Equity	810,125.35
TOTAL LIABILITIES & EQUITY	<u>1,520,781.11</u>

EXETER DISTRICT AMBULANCE
Profit & Loss Prev Year Comparison
July through August 2021

	Jul - Aug 21	Jul - Aug 20
Ordinary Income/Expense		
Income		
4010 · Services Revenue		
5030 · Other Charge Write-off	-416,432.20	-422,081.77
5020 · Contractual Write-Off	-376,884.41	-408,245.21
4010-10 · Revenue Adjustment	-56.83	-6,939.54
4010 · Services Revenue - Other	1,229,577.28	1,237,654.64
Total 4010 · Services Revenue	436,203.84	400,388.12
4015 · Bad Debt Recovery	9,311.05	1,513.22
4020 · Miscellaneous Income		
4020-20 · Interest Income	3.88	0.45
4020-40 · Other Income	1,168.34	1,785.75
Total 4020 · Miscellaneous Income	1,172.22	1,786.20
4040 · Overpayments	0.00	5,166.13
Total Income	446,687.11	408,853.67
Cost of Goods Sold		
5040 · Bad Debt Expense	83,073.99	64,791.57
Total COGS	83,073.99	64,791.57
Gross Profit	363,613.12	344,062.10
Expense		
5065 · Bank service charge	228.23	599.76
6200 · Communications		
6200-10 · Dispatch	16,391.97	8,844.05
6200-30 · Telephone	2,124.75	1,610.53
6200 · Communications - Other	1,360.63	744.39
Total 6200 · Communications	19,877.35	11,198.97
6270 · Fines and Assessments	9,220.00	0.00
6300 · Fuel & Oil	9,926.91	7,848.96
6400 · Insurance		
6400-10 · General Liability Insurance	3,664.00	13,794.00
6400-20 · Health Insurance	28,865.06	28,516.26
6400-40 · Worker's Compensation Insurance	18,305.14	13,697.91
6400-50 · AFLAC Insurance	0.00	0.00
Total 6400 · Insurance	50,834.20	56,008.17
6500 · Maintenance		
6500-10 · Buildings and Grounds	2,141.30	927.63
6500-20 · Computers and Equipment	1,898.31	1,348.71
6500-30 · Vehicle Maintenance	6,943.85	5,592.46
Total 6500 · Maintenance	10,983.46	7,868.80
6510 · Memberships	255.00	0.00
6530 · Office Expense	1,762.40	1,842.81
6580 · Other Direct Employee Costs	297.00	0.00
6600 · Professional Services		
6600-50 · Billing Service	12,732.30	5,870.80
6600-10 · Accounting Services	4,755.00	3,920.00
6600-20 · Legal Services	40.00	2,302.50
6600 · Professional Services - Other	1,000.00	2,000.00
Total 6600 · Professional Services	18,527.30	14,093.30
6650 · Publications and Legal Notices	0.00	467.50
6700 · Payroll Expenses		
6700-50 · Pension Expense-GASB 68	700.00	0.00
6700-20 · Regular Wages	179,734.66	173,957.60
6700-30 · Payroll Taxes	4,133.12	4,049.35

EXETER DISTRICT AMBULANCE
Profit & Loss Prev Year Comparison
July through August 2021

	<u>Jul - Aug 21</u>	<u>Jul - Aug 20</u>
6700-40 · PERS - Company Contribution	10,299.13	24,541.01
6700 · Payroll Expenses - Other	180.10	190.45
Total 6700 · Payroll Expenses	195,047.01	202,738.41
6800 · Rents	3,250.00	1,625.00
6810 · Service and Supplies		
6810-10 · Medical Supplies	8,280.04	5,930.37
Total 6810 · Service and Supplies	8,280.04	5,930.37
6820 · Training/Seminars and Supplies	0.00	200.00
6850 · Uniform Allowance	360.02	75.94
6900 · Utilities		
6900-10 · Gas and Electric	5,379.48	2,791.00
6900-20 · Water and Sewer	290.00	300.00
Total 6900 · Utilities	5,669.48	3,091.00
Total Expense	334,518.40	313,588.99
Net Ordinary Income	29,094.72	30,473.11
Net Income	29,094.72	30,473.11



EXETER DISTRICT AMBULANCE

302 E. Palm
Exeter, CA 93221

Phone: 559-594-5250
Fax: 559-592-2301

DISTRICT MANAGER'S REPORT

District Board Meeting September 27th, 2021

OPERATIONS

- Daily Call Summary through year-end 20/21
- By comparison with last year:

	Calls		Response		Response Ratio		Transports		Trans/Resp Ratio		Units per day		Trans/Unit/Day	
	20/21	21/22	20/21	21/22	20/21	21/22	20/21	21/22	20/21	21/22	20/21	21/22	20/21	21/22
July	374	384	339	331	90.64%	86.20%	236	231	69.62%	69.79%	2.93	3.19	2.74	2.33
August	417	421	380	370	91.13%	87.89%	271	256	71.32%	69.19%	3.19	3.19	2.97	2.59
September	446		405		90.81%		260		64.20%		3.36		2.65	
October	376		336		89.36%		235		69.94%		3.06		2.63	
November	426		379		88.97%		273		72.03%		3.07		2.16	
December	461		422		91.54%		294		69.67%		3.10		2.23	
January	399		358		89.72%		214		59.78%		3.23		2.33	
February	300		271		90.33%		184		67.90%		3.04		2.29	
March	306		266		86.93%		197		74.06%		3.16		1.90	
April	364		325		89.29%		231		71.08%		3.10		2.09	
May	362		323		89.23%		230		71.21%		3.10		2.12	
June	372		323		86.83%		230		71.21%		3.10		2.20	

- Staffing
 - We are down one Full Time Paramedic position
 - We have 4 Per Diem Medics, and 5 Per Diem EMTs
 - One FT Medic is out on COVID protocol and one FT EMT is out on maternity
- Vehicles and Communications Equipment
 - Unit 211 requires a new motor. All other units are operational and available.

OPERATIONAL PERFORMANCE

Call and Transport volumes continue to slowly creep up, but are still below the desired target. It also appears that efforts to address chute times and late arrivals are improving matters.

EDA has committed to provide 1 unit for Fire Standby duty for the KNP fire, along with 3 other units provided by AAV. The minimum commitment is 10 days at standard rate.

SCHEDULING

We do continue to have staffing issues, made more difficult by being on Fire Standby for the KNP Complex Fire. At this point, for regular staffing, we are realistically down 1/3 of our FT Medic staff. We are hiring two out of town medics who will need to do their 30 days in county before being able to staff an ALS unit. Until then we continue to be creative with staffing.



EXETER DISTRICT AMBULANCE

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Exeter, CA 93221

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COMPLIANCE

EDA has successfully met P1/P2 compliance requirement for the month of August at 95.68%, and P3 at 100%. The Association has also met its Rural compliance requirement for the month of August after failing to do so for three consecutive months (May, June, July), which has resulted in a Major Breach. As part of preemptively addressing the issue, Paul Main (AAV) and I met with Supervisor Larry Micari as well as County Administrator Jason Britt to discuss the causes and potential solutions to the Rural compliance problem. While not the entire cause of the compliance problem, the Three Rivers response area nonetheless represents a major portion of the issue, especially since our relocation from Lemon Cove to Woodlake. Mitigating factors include KDH Bed Delays and a wide-scale shortage of Medics in Tulare County. The meeting was positive and ended with a commitment on the part of the county to meet with CCEMSA to discuss a variety of options to help address the problem.

THREE RIVERS COMMUNITY SOLUTION

No change for Three Rivers.

We continue to use Woodlake as our primary rural station, shared with AAV. We are looking into the possible issue of extended arrivals to parts of Three Rivers as a result of dispatching from Woodlake.

SYSTEM STATUS MANAGEMENT

The SSM group continues to work on efforts to consolidate the 5 different posting plans currently active for Tulare County. This has been the source of confusion when assigning calls or posting units. In the meantime, the county was mandated to follow CCEMSA Policy 571 which enforces the "Assess and Deny" procedure to reduce the number of transports to local hospitals, especially KDH in an effort to reduce Bed Delays. This has the unfortunate effect of also reducing our revenue stream significantly. Furthermore, the county has also put CCEMSA Policy 406 into play which is an emergency procedure to keep units available for P1/P2 calls when the county falls under 5 available ALS units; a situation that has been occurring with alarming regularity – twice a day at least.